

Vision	Becoming an excellent center of the study of ICT-based Business Administration study in Indonesia
Mission	To provide ICT-based Business Administration studies & to produce an intellectual with entrepreneur spirit.
Goals	<ol style="list-style-type: none"> 1. To produce graduates who have high personal integrity & devoutness to God Almighty 2. To produce graduates who possess knowledge and skills in business administration. 3. To produce entrepreneurial graduates who have the ability to compete in business.
Concentration	<ul style="list-style-type: none"> • Business Administration study program produces graduates who have integrity, devoutness, knowledge and skills in Business Administration and have entrepreneurial spirit as well as the ability to compete. <p>S1 Business Administration study program has two concentrations, namely:</p> <ul style="list-style-type: none"> • <ol style="list-style-type: none"> 1. Modern Office Management : Competence of graduates: can manage facilities & infrastructure, information, office communications, are ICT-based, and having an entrepreneurial spirit and integrity. • <ol style="list-style-type: none"> 2. Business Administration : Competences of graduates are expected to be capable of designing clerical work effectively and efficiently, negotiating and having a high level of professionalism, mastering knowledge and skills that support the administrative tasks of trade in ICT-based industries. • One semester is equivalent to learning activities between 14 to 16 sessions, including evaluations, i.e. Mid-term Test (UTS) and Final Test (UAS) • The cumulative study load at the <i>sarjana</i> program (S1) IM Telkom Business Administration - is 145 SCUs, given in 8 semesters. • The study limit for the <i>sarjana</i> program (S1) is set at a maximum of 14 semesters (7 years), and the minimum of 7 semesters (3.5 years). The deadline for transfer students is subject to the conversion result. • Short Semester (SP) is carried out in order to help students complete their study on time and with good quality. • Students who are declared to have passed the judicium examination of the <i>sarjana</i> program (S1) have the right to hold the degree of Sarjana Administration Niaga (SAN), and are required to follow the graduation ceremony.
Curriculum	<p>The curriculum for the <i>Sarjana</i> Program (S1) consists of skill course group hereinafter called Basic Sciences and Character Building (IDB), Business Management (MB), Business Administration (AN), and ICT and ITP electives.</p> <ol style="list-style-type: none"> 1. Basic Science and Caharacter Building (IDB) Group: Intended for the building of expertise and for supporting students' character and attitudes building as a preparation to enter the community life. 2. Business Management Group (MB): Intended to provide knowledge on economics and general business management based on scientific method, hence able to identify and solve problems as well as creating innovation in the field of business management in general. 3. Business Administration (AN) Group: Aimed at providing employees with workmanship in the field of business administration science and skills mastered. 4. ICT and Electives (ITP) Group: Aims to support the business administration expertise through mastery of the latest information and communication technology as well as specific studies according to students' choice.
Management	<p>HEAD OF STUDY PROGRAM: Imanuddin Hasbi ST.,MM</p> <p>PROGRAM ASSISTANTS (PA):</p> <ol style="list-style-type: none"> 1. Sarah Muslimah Amd 2. Rully Firmansyah S.Ip

Faculty	Permanent Lecturers	Academic Position
	Ade Irma Susanti Dra., MM	Lecturer
	Imanuddin Hasbi ST., MM	Teaching Assistant
	Ishak M Yusuf SH., MM	Teaching Assistant
	M. M. Yahya Arwiyah SH., MH	Teaching Assistant
	Nadya Moeliono S. Sos., MBA	- -
	Citra Kusuma Dewi SE., MBA	- -
	Dra. Dra. Ida N Relawan MM	- -
Facilities	<ul style="list-style-type: none"> - Computer Laboratory - Language Laboratory - Libraries (Library Information System) - Academic Information Systems (SIMAK) - HALL - Parking Lot - Cafeteria - Free Wi-Fi Access Etc. - Student Activity Unit room - Student Polyclinic - Mosque 	
NEWS & EVENT	<ul style="list-style-type: none"> • Student Achievement: Cut Irna Setiawati (108100054). Finalist in the 9th Young Indonesia Selection (PPRI) by LIPI & Bumiputera 2010. Research Title: "Reading the Coastal Environmental Degradation Potential in Early Years 2011 through the Implementation of Concessions Coastal Waters (HP3) On Privatization in Indonesia". • Company visits on Tuesday, 14 December 2010 Directorate General of Taxation. • Public Lecture Thursday on Self Development, December 16, 2010 Speaker: Ir. Heri Supriyadi., MBA Heri Supriyadi., MBA 	